



15 Paradise Road, Downham Market, Norfolk PE38 9HS
Tel: (01366) 387770 E-Mail: info@downhammarkettc.co.uk
Town Clerk: Graham Spark

You are summoned to attend a meeting of the **Property Committee** to be held on **Wednesday 06 July 2022 at 6pm** to discuss the business on the Agenda below.

The meeting will be held at the Town Council Offices, 15 Paradise Road, Downham Market, Norfolk PE38 9HS.

Members of the public are invited to attend.

Yours faithfully

Graham Spark

Graham Spark MBE
Town Clerk
30 June 2022

Agenda

1	To receive Members' Apologies for Absence
2	To receive Members' Declarations of Interest
3	To approve the minutes of the meeting held on 01 June 2022
4	Public Participation – 15 minutes allowed
5	To receive an update on Room 2 at the Town Council Offices, 15 Paradise Road
6	To receive an update on negotiations on 4 Market Place, Downham Market
7	To discuss and agree response to Morrisons regarding request for Click and Collect bays
8	To discuss and agree actions to be taken following maintenance inspection on Town Council owned Car Parks
9	To discuss and agree electric charging points for Town Council owned Car Parks
10	To receive an update on Property Portfolio and agree any actions required
11	To receive an update on Market attendance, feedback from Market Trader meeting and agree any actions required
12	To receive quotes for re-build of Paradise Road Wall and agree actions
13	To discuss and agree Town Hall Car Park Bollards
14	To discuss height restriction barriers in Town Council owned Car Parks
15	To receive quotes for purchase of replacement bench for Paradise Road Office Garden
16	To discuss and agree the purchase a new noticeboard on the Civray Estate
17	To discuss and agree the purchase a new plaque at Dial House following vandalism
18	To discuss and agree relocation / purchase of a new bike rack in Paradise Road Car Park
19	To agree the date of next meeting

End