



15 Paradise Road, Downham Market, Norfolk PE38 9HS

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Town Clerk: Graham Spark

You are invited to attend a meeting of the **Finance Committee** to be held on **Tuesday 24 May 2022 at 6.00pm** to discuss the business on the Agenda below.

The meeting will be held at the Town Council Offices, 15 Paradise Road, Downham Market, Norfolk PE38 9HS.

Yours faithfully

Graham Spark

Town Clerk

19 May 2022

Agenda

Mobile phones should be either switched off or on silent mode.

1	To receive Members' Apologies for Absence
2	To receive Members' Declarations of Interest
3	To approve the minutes of the meeting held on 26 April 2022
4	Public Participation – 15 minutes allowed
5	To approve the Payment of Bills
6	To receive Bank Statement for April 2022
7	To receive Bank Reconciliation to March 2022
8	To review budgets against actuals
9	To review and agree AGAR process
10	To review Financial Regulations
11	To discuss and agree actions to be taken with overdue accounts
12	To agree the date of next meeting

End