

DOWNHAM MARKET FINANCE & GENERAL PURPOSES COMMITTEE
MINUTES OF THE MEETING HELD TUESDAY 07 DECEMBER 2021 AT 7:00PM

This meeting was held at the Jubilee Community Centre

	Present	ACTION
	<p>Committee Chair - Cllr Pickering The Mayor – Cllr Groom Committee Members - Cllrs Hendry, Moyses, Pyatt & J Woodmin Non-Committee Members - Cllrs Daymond, Jordan, Lawson, Leach, Lewis & Ratcliffe Town Clerk – Mrs E Oliver Assistant to the Clerk – Mr G Spark Senior Administrator – Ms C Dornan</p> <p>There were 3 members of public present.</p>	
1	<p>Cllr Pickering asked why Cllr Lawson was in attendance at the meeting as he was no longer a Committee member. Cllr Lawson said Council did not have the power to remove him from the Committee. Cllr Pickering said that they did and Cllr Lawson called Cllr Pickering a liar. Cllr Pickering advised that he was not a liar and that Council had advice that Cllr Lawson could be removed under standing orders if he was disruptive.</p>	
	<p><u>To elect a Chair</u></p> <p>Cllr Picking advised that due to Standing Order 4a(v) which states that Full Council elect a Chair of a Committee and not Committee members, it was not deemed appropriate to vote. No further action was taken.</p>	
2	<p><u>To receive Members' Apologies for Absence</u></p> <p>Apologies were given by Cllr Hayes (work commitments) and Cllr Hepworth (unwell)</p> <p>These apologies were accepted.</p>	
3	<p><u>To receive Members' Declarations of Interest</u></p> <p>Cllrs Daymond & Groom declared an interest in item 6 – Payment of Bills</p> <p>Cllr Jordan was reminded by the Town Clerk that he had a bill which was due to be voted upon in item 6. Cllr Jordan was unaware that there was an additional list provided to members with a further 11 bills. Cllr Jordan made a declaration of interest.</p>	

	<p>Proposed – Cllr Pickering Seconded – Cllr Woodmin</p> <p>‘That the Council commit to a 24 month green contract for all Town Council properties that Council are responsible for’</p> <p>All in favour</p> <p>Cllr Lawson raised his hand in favour, however as he is no longer a Committee member following Full Council’s decision on 07 September 2021 this vote was dismissed.</p>	
10	<p><u>To consider the budget 2022/2023</u></p> <p>The Town Clerk advised that the office wished to add a Freedom of Information (FOI) expenditure budget line of £500.00.</p> <p>The Town Clerk advised that the utility budget lines needed to be amended to match the estimates given under the green contract which was voted upon in agenda item 9.</p> <p>Cllr Pickering gave an overview of a number of the key budget lines and answered Councillor questions.</p> <p>It was agreed the grant budget line would be reduced from the suggested £25,000 to £15,000.</p> <p>Proposed – Cllr Pyatt Seconded – Cllr Woodmin</p> <p>‘That the Finance and General Purposes Committee commend the budget to Full Council, as presented, with the addition of an FOI budget line, updated utilities budget line and a reduction of £10,000 on grant budget line.</p> <p>All in favour</p> <p>Cllr Lawson raised his hand in favour, however as he is no longer a Committee member following Full Council’s decision on 07 September 2021 this vote was dismissed.</p>	
11	<p><u>Date of next meeting</u></p> <p>25 January 2022 subject to the outcome of the Full Council meeting scheduled on 11 January 2022.</p>	
	Meeting closed: 8.20pm	
	SIGNED	DATE