

## Parish Council Recharge Costs

Borough Council of  
**King's Lynn &  
West Norfolk**



**Parish:** Downham Market Town Council (South Ward)  
**Electorate:** 2041

**Election:** Town Council By-Election  
**Date of Election:** 06-May-21

Qty	Item / Narrative	Price £
	<b>Nomination Papers</b> (Printing & postage)	
2	<b>Candidate Letters</b> (Info / Notice of validity - printing & postage)	0.98
2041	<b>Poll Cards</b> (Production, postage) <i>1/3 of total cost</i>	360.57
2041	<b>Poll Cards</b> (Preparation re-charge fee if contested) <i>1/3 of total cost</i>	12.25
483	<b>Postal Votes</b> (Production, postage)	908.04
320	<b>Postal Votes</b> (Return postage costs)	198.40
	<b>Postal Votes</b> (Admin re-charge fee if contested)	227.50
	<b>Ballot Papers</b>	342.00
	<b>Returning Officer Fee</b>	138.70
	<b>Polling Station Staff Fees</b> <i>1/3 of total cost</i>	327.70
	<b>Polling Station Hire Charge</b> <i>1/3 of total cost</i>	32.50
	<b>Electoral Office Staff Fees</b>	0.00
	<b>Venue Hire Charge</b> (Staff Training)	0.00
	<b>Venue Hire Charge</b> (Count Venue)	0.00
	<b>Postal Vote Opening Fees</b>	0.00
	<b>Count Staff Fees</b>	0.00
	<b>Election Stationery / Miscellaneous Expenses</b>	0.00
	<b>KVT Staff Payroll Provider Fee</b>	0.00
	<b>Contested Election Fee</b>	109.50

TOTAL (ex VAT)

£2,215.12

**TOTAL** (inc VAT)

**£2,658.14**