

Section 1 Annual Governance Statement

Explanation of 'No' Response

1 – Monthly / Quarterly Bank Reconciliations were not routinely presented to Council by the previous Clerk. Reconciliations are now presented to the Finance Committee every month and Full Council accept them at their next meeting.

2 – There was a single inputter / release rule on Business Internet Banking allowing for fraud to be committed. New mandate agreed by Full Council and RFO is in the process of changing to 2 input / release rule.

Richard Davidson remained on the account until February 2022 although he left in September 2020. Removed February 2022 by new RFO.

Statements have since been reviewed by Finance Committee and confirmed no fraud has taken place.

5 – Risk Management document was due for review in October 2019. This had not been reviewed / agreed by Full Council. Updated Risk Management document being created and whole Council training is being provided by Norfolk and Parish Training Support on 30 June 2022.

7 – Risk Management document review outstanding at 31 March 2022. See above.

9 – Independent examination did not occur on the Howdale Community Association accounts. This is to be arranged.

It is noted that upon review that an audit was due 2019-2020 as income was £31,735.10 however this was not arranged by the previous Clerk.