



**15 Paradise Road, Downham Market, Norfolk PE38 9HS**  
Tel: (01366) 387770 E-Mail: info@downhammarkettc.co.uk  
Town Clerk: Graham Spark

You are summoned to attend a meeting of the **Town Hall Committee** to be held on **Wednesday 06 July 2022 at 1pm** to discuss the business on the Agenda below.

The meeting will be held at the Town Hall, 6 Market Place, Downham Market PE38 9DW.

Members of the Public are invited to attend.

Yours faithfully

*Graham Spark*

Graham Spark MBE  
Town Clerk  
01 July 2022

## Agenda

*Mobile phones should be either switched off or on silent mode.*

1	To receive Members' Apologies for Absence
2	To receive Members' Declarations of Interest
3	To approve the Town Hall Committee minutes of the meeting held on 08 June 2022
4	Public Participation – 15 minutes allowed
5	To receive an update on the meeting with Norfolk County Council Registration Services and agree actions
6	To receive an update on the WIFI Fibre meeting with UPP
7	To receive proposed plan for the redecoration of the Clock Room and agree actions
8	To receive proposed plan for the redecoration of the Reception Area and agree actions
9	To receive proposed plan for the redecoration of the Kitchen and agree actions
10	To discuss hand drying facilities in the Town Hall and agree actions
11	To discuss the on-site management of the facility
12	To discuss request from West Norfolk Deaf Association and agree response
13	To agree the date of next meeting

End