

15 Paradise Road, Downham Market, Norfolk PE38 9HS

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Acting Town Clerk: Graham Spark

You are invited to attend a meeting of the **FULL COUNCIL** to be held on **Tuesday 19 April 2022 at 7.00pm** to discuss the business on the Agenda below.

The meeting will be held at the Town Hall, 6 Market Place, Downham Market PE38 9DW.

ANY QUESTIONS TO BE SUBMITTED IN WRITING TO INFO@DOWNHAMMARKETTC.CO.UK BEFORE 12.00PM ON MONDAY 18 April 2022. THESE CAN BE PRESENTED TO THE COUNCIL WITH DUE NOTIFICATION

THE MEETING WILL BE STREAMED LIVE VIA

YOUTUBE :<https://www.youtube.com/channel/UCy8Z5l4jHqydpOkOivqqb8g/featured>

Yours faithfully



Graham Spark

Acting Town Clerk

11 April 2022

SELFLESSNESS, INTEGRITY, OBJECTIVITY, ACCOUNTABILITY, OPENNESS, HONESTY & LEADERSHIP

AGENDA

001	To receive Members' apologies for absence
002	To receive Members' Declarations of Interest
003	Chairs Announcements
004	Public participation, written reports and written questions <ul style="list-style-type: none"> • County Councillor report and questions – Cllr Tony White • Borough Councillors reports and questions – Cllrs Bullen, Ratcliffe & Tyler (Apologies received from Cllr Patel) • Police if present • Public Participation

005	To approve the minutes of the Full Council meeting on 15 March 2022
006	Councillors Questions
007	To discuss and approve grant requests received: 007.1 Norfolk Citizens Advice 007.2 Downham Community Fund
008	To discuss and approve the updated Social Media Policy
009	To discuss and approve the updated Co-option Policy
010	To discuss and approve the updated Financial Regulations Policy
011	To discuss and approve change in Banking provision to Unity Trust
012	To provide an update on events
013	To agree payment of Bills excluding salaries
014	To approve the purchase of Jubilee Trees
015	To accept the recommendation from the minutes of following Committees 015.1 Finance and General Purposes Committee – 07 December 2021 015.2 Planning Committee – 10 March 2022 015.3 Human Resources Committee – 15 February 2022 / 04 March 2022 / 11 March 2022 015.4 Downham In Bloom – 28 March 2022
016	To approve the purchase of a washing machine for the Town Hall
017	To discuss and approve change in provision of the Town Hall Booking System
018	To discuss and agree Town Clock bulb replacement option
019	To discuss and agree a budget for Downham In Bloom 2022
020	To discuss and agree projects and response to offer of £50,000 for Town Centre improvements from Lidl GB
021	To discuss and agree response to Sports Provision Consultation https://www.west-norfolk.gov.uk/info/20072/sport_and_leisure/945/sports_facility_provision
022	To submit items for next agenda

023	<p>Confidential Items To consider a resolution (under the Public Bodies Admission to Meetings Act 1960) to exclude members of the public and press</p> <p>023.1 To discuss and approve actions to be taken regarding the Town Maintenance Contract</p> <p>023.2 To accept the recommendation from the Human Resources Committee with regards to the Town Clerk appointment</p> <p>023.3 To discuss and approve actions to be taken regarding the potential purchase of a property in Downham Market</p>
024	To agree and confirm the dates of future Committee meetings
025	To confirm the date of the next Full Council meeting (as per approved schedule)

END